



# Create a New User

## Creating a new user

Only the user logged on as the administrator can create the new users. The administrator must have the authorization to [configure the objects of the User type](#).

To create a new user, use the following procedure:

1. Open the [selection window](#) in the [D2000 CNF](#) process.
2. Select the type  **User** in the list of object types.
3. In the list of objects, select a user, who will be used as a template.
4. Click on  - **New object**.
5. Enter the name of the new user in the dialog box [new object](#).
6. Set the user's parameters in the [configuration dialog box](#).

**Note:** Points 2 and 3 are optional. If a new user is created according to already existing user (by copying), the log-on password (even if empty) must be entered into the new user.



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[Users](#)